

Call for candidates N° S24/2016
Programme Manager
Directorate General of Human Rights and Rule of Law
(DGI)

COUNCIL OF EUROPE



CONSEIL DE L'EUROPE

Information Society Department
Closing date: 31 October 2016
Location : Strasbourg
Minimum duration of the secondment period: 1 year
Starting date: As soon as possible

Conditions

The seconded official shall remain in employment or be paid by the member State from which he/she is seconded throughout the period of secondment, and shall receive no salary and no social and medical cover from the Council of Europe.

The seconded official will not receive displacement allowance nor reimbursement of travelling expenses by the Organisation as set out in Article 23 of [Committee of Ministers' Resolution Res \(2012\)2](#)

Job mission

Under the authority of the Head of the Information Society Department, the seconded official will deal with issues relating to information society and Internet governance; research, drafting and other secretariat support to inter secretariat activities, intergovernmental activities and co-operation activities within the Council of Europe, including co-operation with other international organisations and non-governmental organisations.

Key activities

The seconded official performs the following key duties:

- work with the Internet Governance Co-ordinator in order to contribute to various tasks relating to the development, implementation and evolution of the Internet Governance Strategy 2016-2019, including responsibility for the setting-up of the Platform between governments and major Internet companies on respect for human rights and rule of law online;
- provide secretariat support, including transversal coordination for the Council of Europe contribution to the European Dialogue on Internet Governance (EuroDIG), the Internet Governance Forum (IGF), and the Internet Corporation for Assigned Names and Numbers (ICANN). This includes the promotion of and support to national IGFs, as well as manage and coordinate Council of Europe contributions to and participation in EuroDIG and IGF events;
- support the internal Council of Europe Task Force on information society and Internet governance, which includes:
 - o ensuring information society and Internet governance are an integral part of the policies in all relevant Council of Europe sectors and coordinate all actions by taking and supporting initiatives to promote coherent and relevant results;
 - o ensuring regular communication between Council of Europe sectors; facilitate contacts; organise regular meetings and animate discussions, assist in setting priorities, identify key issues and focused response, provide a vision and facilitate action and tangible results.

- closely monitor events and developments, as well as legislative initiatives and processes, in respect of the array of Internet governance issues, including freedom of expression, privacy, children's participation and protection, fighting crime on the Internet and data protection,

- participate in conferences, seminars as required (may include official travel).

Please note that the seconded official may be required to perform other duties not listed in the call for candidates.

Eligibility Criteria

Qualifications:

Higher education degree or qualification equivalent to a master degree (2nd cycle of the Bologna process framework of qualifications for the European Higher Education Area).

Experience:

› At least 5 years of professional experience relating to international relations, international and human rights law and standards; experience in human rights evaluation or oversight; good understanding of multilateral co-operation within different contexts.

Language requirements:

› Very good knowledge of one of the official languages (English or French) and good knowledge of the other.

Nationality:

› Nationality of one of the 47 Council of Europe member states.

Employee Core Values

Council of Europe staff members adhere to the values [Professionalism, Integrity and Respect](#).

Competencies

Essential:

› Professional and technical expertise:

- good knowledge and understanding of the Council of Europe's organs and institutions, conventions, standards and working methods;

› Organisational and contextual awareness

› Concern for quality

› Analysis and problem solving

› Creativity and innovation

› Drafting skills

› Teamwork and co-operation

Desirable:

› Communication

› Planning and work organisation

› Adaptability

› Relationship building

For more information, please refer to the [Competency Framework](#) of the Council of Europe.